

Village of Clinton
Special Council Meeting Minutes
of
Thursday, March 31, 2016 @ 6:00 PM

Mayor Knack called the meeting to order on Thursday, March 31, 2016 at 6:00 p.m. in the Clinton Village Hall. The Pledge of Allegiance was recited by all those present.

Council Members present: Janice Godwin, Joe Baiera, Bud McDaniel, Marissa Gensimore, and Phyllis Mayberry. Sharley Greer was absent.

Mayor Knack announced that the purpose of this meeting was to nominate and vote on a member of council to designate a member of council as a secondary signature of Village checks. He indicated that we found in our codified ordinances and read the following: **135.02 - AUTHORIZING SIGNATURES** - In all cases which require the signature of two persons on checks issued by the Village, that in addition to the signature of the Fiscal Officer, any one of the following persons shall be authorized to sign checks: President of Council, Chairperson of the Finance Committee or Mayor.

As a result, today Mayor Knack and Phyllis Mayberry, Council President, went to PNC and the only way we could make anything happen was to have them put the mayor on the check along with Sharley Greer (Finance Chair) and had to have a letter, on letterhead, from the Council President. Sue Mayberry typed the letter and emailed it to PNC. As long as there are two signatures, PNC is OK, but according to our ordinance that's not what it says we can do. Marissa Gensimore said we could make a motion to set aside those rules but Bud McDaniel didn't feel we could do anything. The mayor restated that our ordinance says in addition to the fiscal officer – the fiscal officer is the first signature. He suggested we change the ordinance as the auditors won't buy it unless we change our ordinance. We are going against our own ordinance. The bank knows we are going to be hiring a new fiscal officer. Janice Godwin said we may not have to change it as it isn't likely this will happen again. The main objective is to get payroll checks signed. An ordinance will have to be created retroactive to the first of the month (April 1, 2016) and presented at the next council meeting. The ordinance needs to say two of the three signatures are required not necessarily one and the fiscal officer. The fiscal officers would not have to sign as long as you have two valid signatures.

Meeting was adjourned.



Village of Clinton
Regular Council Meeting Minutes
of
Tuesday, April 5, 2016

Mayor Knack called the meeting to order on Tuesday, April 5, 2016 at 7:00 p.m. in the Clinton Village Hall. The Pledge of Allegiance was led by Terry Siegenthaler and recited by all those present.

Council Members present: Janice Godwin, Joe Baiera, Bud McDaniel, Marissa Gensimore, and Sharley Greer.

Others Present: Diane Gunter, Teri Sigrist, Matt Sigrist, Bill Roemer, Debi Ikins, and Sonja Herwick.

Approval of Council Minutes

Sharley Greer made a motion to accept the minutes of March 14, 2016 with any amendments that may have been made known to our secretary, second by Joe Baiera.

Roll call: Marissa Gensimore, Joe Baiera, Sharley Greer, Bud McDaniel, and Janice Godwin, voted "Yes."

Bud McDaniel made a motion to accept the minutes of March 23, 2016 as written, second by Joe Baiera.

Roll call: Marissa Gensimore, Joe Baiera, Sharley Greer, Bud McDaniel, and Janice Godwin voted "Yes."

Marissa Gensimore moved to amend the agenda to add the seating of a new council member and to move Resolution R-16-7, confirming the appointment of the new fiscal officer, to the top of the agenda under the Appointments category and adopt a new agenda, second by Joe Baiera.

Roll call: Marissa Gensimore, Joe Baiera, Sharley Greer, Bud McDaniel, and Janice Godwin, voted "Yes."

Appointments

Marissa Gensimore nominated Bud McDaniel as Council President, Sharley Greer seconded the motion. Roll call: Marissa Gensimore, Joe Baiera, Sharley Greer, Bud McDaniel, and Janice Godwin, voted "Yes."

Mayor Knack reported on the process and efforts made to find and hire a new fiscal officer. He called and received references on several individuals. He indicated that Scott Varney wanted \$45K to \$65K. It would be him or a representative that would be assisting the Village and they wanted to mainly work off site. He introduced Sonja Herwick. He reported that he interviewed her and was very impressed. She had already investigated UAN when she came in for the interview. She will not have a problem with this software. She had excellent reviews and he is very comfortable hiring. I don't want her to get away and feel she will work well with all of us. The floor was opened up to questions to her. She answered all the questions. She explained why she left working at the Canton Museum of Art and briefly introduced herself to council. They were impressed with her resume and are happy she chose the Village.

Marshal Pitchford read Resolution R-16-07, A Resolution confirming the appointment of the Fiscal Officer for the Village of Clinton, Effective April 5, 2016 through December 31, 2016, and Declaring an Emergency.

Marissa Gensimore made a motion to suspend the three reading rule on Resolution R-16-07, second by Joe Baiera. Roll call: Marissa Gensimore, Joe Baiera, Sharley Greer, Bud McDaniel, and Janice Godwin, voted "Yes." Motion passed.

Sharley Greer made a motion to adopt Resolution R-16-07, second by Joe Baiera. Roll call: Marissa Gensimore, Joe Baiera, Sharley Greer, Bud McDaniel, and Janice Godwin, voted "Yes." Motion passed.

Sonja Herwick took her place at the Council table as the Village's new Fiscal Officer. Mrs. Herwick was sworn in by Mayor Knack.

Joe Baiera made a motion to vote on a new council person, and recommended Debbie Ikins. Second by Marissa Gensimore. Roll call: Marissa Gensimore, Joe Baiera, Sharley Greer, Bud McDaniel, and Janice Godwin, voted "Yes." Motion passed.

Mayor Knack swore Mrs. Ikins in as a new council member.

Citizens Comments

Diane Gunter on behalf of the Clinton Historical Society would like permission on May 30, 2016 to hold their annual pancake breakfast at the fire station. Mayor Knack paid the required fee of \$1.00. Sharley Greer thanked her for all the work she does for the Village.

Matt Sigrist attended the meeting as he is going for an Eagle Scout badge. He wanted to know what is being done about sewers and how he could help. He was advised there is a meeting coming up on April 19, 2016 at 6:00 PM and he can attend to be filled in on the status. Mayor Knack also told him he was welcome and encouraged to participate in the Bicentennial parade in August on Friday the 5th. Marissa Gensimore advised him that any eagle scouts looking for projects for badges are welcome to do so in this community and to contact Mayor Knack regarding anything they would be interested in doing.

Bill Ruemer, from Richfield, representing the Summit County Education Service Center Board of Governors, addressed council regarding his promise that he would go to each community every year to make sure he knew the issues we were facing, such as the sewers. He was at the Vietnam Veterans candlelight vigil recently as well. He said serving on council is giving back to the community.

Solicitor's Report – No report.

Police Report – Report was attached.

Fire Chief's Report - No Report.

Street Commissioner Report

Terry Siegenthaler reported on summer help. Randall Schilling is looking for a full time job right now, but will start with us and we will see what happens. We may need to look for someone else if he finds a full time job.

Rupps, our asphalt provider, had a fire and was out of operation for a while. They just started making asphalt again and Mr. Siegenthaler indicated he would start patching streets soon. He welcomed Debbie Ikins on board as the Street Department chairman.

Zoning Report – No report.

Mayors Report of Village Affairs

A CDBG sidewalk grant requirement is for a representative from the Village to attend the Fair Housing Training on April 14, 2016 at 9:00 AM. We have to do this once a year and Sharley Greer will be attending on the 14th.

Dave Krock will be attending the next council meeting as well. At 6:00 PM before the meeting he will have a public meeting to discuss progress as well.

Mayor Knack indicated that our Healthcare is a grandmother plan and we are not under Obamacare – yet. We have a premier plan and it is going up 10.12% which is a trend increase. We can look at other plans but can jeopardize the plan we have and would automatically be under Obamacare. Mrs. Cianciola, our new representative suggested, and we are in favor of, if we renew this plan we have by October 1, 2016, if we renew this plan we will get another year under the grandmother plan and won't have to go with Obamacare until October 1, 2017. Sharley Greer prepared the resolution for our healthcare that will be read later in the meeting. We will make our decision at the April 19, 2016 Council meeting. We will not be able to have three readings.

Mr. Funk, our zoning inspector, sent letters to Mayor Knack pertaining to zoning violations, and he read them to Council.

Regarding animal control services, Sharley Greer said if we had anything in our code that addresses this. Also, what is the \$28 bill for? We need more detail. We need to do a resolution as they outlined for us, but we are not ready to do this. We may just need to renew. Bud McDaniel said the previous agreement expired in October and should be in our minutes what was discussed before on this issue. Mayor Knack said he had contacted animal control regarding more information being necessary to determine that the animal picked up is actually in the Village of Clinton. They asked Marshal Pitchford to review his for the Village and report to us at the next meeting.

Fiscal Officer's Report – in the packet.

Unfinished Business

Mr. McDaniel said that in the ReTrack grant he reported on at the last meeting, there was only one page to address, which he did, and we will get \$100 back for doing so.

Sharley Greer said she is waiting to hear from Walter Drane regarding our code updates.

Council Communication and Committee Reports

Marissa Gensimore reported on the meeting with Mayor Schultz from Canal Fulton and trustees at Lawrence Township. The printing costs for our prior newsletter and was \$122, of the mailing for that was \$171 plus some change and add to that \$2.00 for mailing you have \$295.90. The proposal is that we join with the City Canal Fulton and Lawrence Township and put out a community newsletter. She displayed the size – a four page newsletter – each community get a page and on the back a calendar of events for all communities. We need to get information together to fill out one page. We can use pictures as well. If well accepted, we may add more pages. But we have a cost issue and can keep it to one page. Joe Schultz said the Village's cost would be \$209 for printing and postage. We would be committing to 4 issues this year and we pay for the issue as we go - not up front for the year. We put together and send the information and they put it in print and next

time we see it will be in our mailboxes. Final cost is \$206.33. She asked for input as to if we should go forward with this. All members of Council felt this was a good idea – it will show this Village is working with other communities – perception is important and we need to get our name out there. We can include information regarding the Wall, Heritage Society, events, street closings, etc. Mr. Baiera wants our fiscal officer to check on the funds. Marissa Gensimore said there is a line item regarding where these funds would come from. Mrs. Ikins asked if this community newsletter currently exists and was told it does not. Marissa Gensimore said right now she needs to get Council's approval for the Village's participation so she can relay that to the other entities. The lead person for the Village on this newsletter was suggested to be Marissa Gensimore, Community Development. She said she would be happy to do that. Mayor Knack stated when the deadline is established we must make sure we meet that date.

Sharley Greer made a motion to approve having Marissa Gensimore as our contact person and that we proceed to participate in the Community Newsletter and that funds are appropriated for same, second by Mr. Baiera. **THERE WAS NO ROLL CALL ON THIS MOTION**

Bud McDaniel said this is in the right committee and thanked Marissa Gensimore for handling this. Mayor Knack said \$2,000 was appropriated for this type of expense.

Marissa Gensimore also said there was some information in her mailbox regarding tourism and will review in committee. She is still looking for vendors for the Bicentennial. She has ordered tee shirts as well and can order more. Mayor Knack reported on the funds that are coming in and from whom for the Bicentennial. We have over \$8,000 so far. Ms. Gensimore said there will be a Community Day and Northwest High School in the Commons where you see vendors and non-profits.

Joe Baiera said his committee will be meeting and that there is an ordinance that he will be rewriting. He would like to hold it next Tuesday, at 6:00 PM. He also provided information regarding the mosquito hotline which is 330-926-5668. They take your address, set up appointment and will come and spray your property. There is no requirement. It should be on our website.

Sharley Greer said she attended the Landbank meeting and State of the County address. When you attend these meetings it gives the Village good recognition. She will be attending the CDBG funding meeting coming up.

Bud McDaniel thanked Terry Siegenthaler for the street light list he sent to him. He found 9 lights that were out. He called the power company and they have been addressed and fixed.

Janice Godwin said there was a meeting that was held regarding the new fire squad. They had legislation from the last one purchased and will go through and update and forward to Marshal Pitchford. He asked if the squad was on a state purchase for bidding purposes. He explained how the state pricing works. Further discussion took place regarding the issue of this new fire squad purchase.

Mayor Knack reported that at the Corbin house they had fire/ladder training. There are some issues needing resolved before going forward with burning the house.

Ordinances and Resolutions

First Readings

Resolution No. R-16-08: A Resolution Authorizing The Mayor To Enter Into An Agreement For The Renewal Of The Summacare Employee Health Care Insurance For One Calendar Year Commencing May 1, 2016 Through May 1, 2017 through Broker - Cornerstone Benefits Services For The Village Of Clinton, County Of Summit, State Of Ohio; And Declaring An Emergency.

Second Readings - No second readings.

Third Readings

Resolution No. R-16-04: A Resolution Authorizing and Directing The Mayor To Enter Into A Two Year Personal Service Contract With Infinite Reality LLC For Designing and Managing The Website For The Village Of Clinton, County of Summit, State Of Ohio, Authorizing The Mayor To Enter Into A Contract, and Declaring An Emergency.

Marissa Gensimore made a motion to adopt Resolution No. R-16-04, second by Bud McDaniel.

Sharley Greer said she would vote no because of the same reason she stated before at a prior meeting.

Roll call: Marissa Gensimore, Joe Baiera, Bud McDaniel, and Janice Godwin, voted "Yes." Debbie Ikins abstained; and Sharley Greer voted no. 4 - Yes, 1 - No. 1 - Abstained. Motion passed.

Resolution No. R-16-05: A Resolution Granting Bud McDaniel Access to The Village Email Server for The Purpose of Resetting Passwords and Creating New Accounts, and Declaring an Emergency.

Marissa Gensimore made a motion to adopt Resolution No. R-16-04, second by Joe Baiera.

Sharley Greer stated that this particular job should be a staff position and will be voting no. Mayor Knack asked Mr. McDaniel if I lost my password, when you go to reset, at any time do you have access to my email. Bud McDaniel responded only if he set it and that he would have to intentionally go into it. If I let you know the new password and then you immediately change it, no way can I get into it. That's my preference - that you change it right away.

Mayor Knack does think we should cancel Joni's email as government emails come to her. Bud McDaniel has a solution for that. Nothing has been cancelled yet. Bunny will forward all those emails to Sue. For Joni's I will forward hers to Sonja - an auto roll forward. Marshal Pitchford said we cannot delete any emails.

Roll call: Marissa Gensimore, Joe Baiera, Debbi Ikins, Bud McDaniel, and Janice Godwin, voted "Yes." Sharley Greer voted no. 5- Yes, 1 - No. Motion passed.

Janice Godwin asked if it's the general opinion that when anyone abstains the vote goes with the majority. Mr. Pitchford stated that is correct - abstentions count with the majority vote.

New Business

Debbie Ikins is the Street, Sidewalks, and Park Chairman. She reported that postings are going up in town regarding a play/murder mystery put on by the Canal Fulton Players. Trinity Lutheran Church will be hosting this the last weekend in April, first weekend in May, Friday, Saturday and Sunday.

General Discussion

Bud McDaniel thanked everyone for nominating him Council President, addition of new member of council, and Sonja Herwick was congratulated on her new job.

Presentation of Bills

Sharley Greer made a motion to pay all bills and approve the purchase orders listed for dates listed on the reports that council was presented in the packet. Second by Marissa Gensimore.

Roll call: Bud McDaniel, Marissa Gensimore, Janice Godwin, Sharley Greer, Debbie Ikins, and Joe Baiera voted "Yes." Motion passed. 6 yes, 0 no.

Meeting was adjourned.



Mayor Allen Knack



Bud McDaniel, President of Council



Sonja Herwick, Fiscal Officer