

**Village of Clinton  
Regular Council Meeting  
Tuesday, January 5, 2016**

Mayor Knack called the meeting to order on Tuesday, January 5, 2016 at 7:00 p.m. in the Clinton Village Hall. The Pledge of Allegiance was led by David Krock and was recited by those present.

Council Members present: Janice Godwin, Joe Baiera, Phyllis Mayberry, Bud McDaniel and Sharley Greer and Marissa Gensimore.

Others Present: Joni Murgatroyd, Acting Fiscal Officer; David Krock, OHM

**Approval of Council Minutes**

Sharley Greer made a motion to approve the December 15, 2015 Council minutes, second by Jan Godwin. Roll call: Bud McDaniel, Sharley Greer, Janice Godwin, Phyllis Mayberry, and Joe Baiera voted "Yes." Marissa Gensimore abstained as she wasn't present at the meeting. Motion passed: 5 yes, 0 no, 1 abstention.

**Election of Council President**

Janice Godwin nominated Phyllis Mayberry for Council President, second by Sharley Greer. There were no other nominations. Roll call: Bud McDaniel, Marissa Gensimore, Sharley Greer, Janice Godwin, Phyllis Mayberry and Joe Baiera voted "Yes." Motion passed: 6 yes, 0 no.

**Council Committees**

Please see attached sheet. (There were some changes that needed to be made and will be done.)

**Police Marshall** – Dan Davidson

**Village Engineer** – For discussion later.

**Street Commissioner** – Terry Siegenthaler

**Fire Chief** – Brent Frey

**Planning Commission Representative from Council** – For discussion later.

**Acting Fiscal Officer** – Joni Murgatroyd

Sharley Greer made a motion to approve the appointments made to the committees and position, second Janice Godwin. Roll call: Bud McDaniel, Marissa Gensimore, Sharley Greer, Janice Godwin, Phyllis Mayberry and Joe Baiera voted "Yes." Motion passed: 6 yes, 0 no.

Sharley Greer, Marissa Gensimore, and Jan Godwin will be considered for the council rep position later in the meeting.

**Citizen's Comments** – No comments.

## David Krock - OHM

Mr. Krock shared that he met with the Mayor and presented his contract / services and went over the details with Council. Under task one, hourly rate includes, for instance, going to Columbus, attending meetings, as well, etc. All funding applications we do require authorization from the Village. There would be a maximum fee approved for the year. Whoever needs assistance in the Village that would be under this amount. The maximum put in this contract is \$6,000 with hourly rates. This amount may go quickly so there is another option. Task two, say the Village goes after and is awarded a grant, in that our cost will be included - design and construction management and cost to go out for bid. We will then come to the Village with authorization to proceed with design at xx\$. There would be additional costs there but council would be advised. Task three, private development, after sewers are in, we make sure the Village does not get hurt by a developer and make sure they meet requirements. It allows a way for the Village to get things done without incurring costs as they are passed on to the developer. Mr. Krock continued to answer questions posed to him about his contract and costs.

Under fixed monthly rate, Option 2, they do in many other communities - \$500 per month – a fixed rate – max \$6,000 for the year. There are no “odd ball” bills. An average of 2 hours per week for 50 weeks is 100 hours – a \$60.00 / hr. rate. We tend to spend more hours in the first few years in a community – we gain information valuable in writing grants. We will track our hours internally, the Village won't see those hours. If you need us, we will be there. If you have a question, call us. Evening meetings are hard for us to attend. Funding applications take about 80 to 100 hours to do one. Our benefit here is that if we get the grant, we in turn get a project and that is where our company makes money. We help build the community with you as we go. We may also have interns that can help us with maps. This is the best option for both of us and I can't go lower than \$500 per month. He passed out maps for council to look at and grants they were successful on.

Further questions by Council were asked and there was discussion and answers given. Mayor Knack added that last year we budgeted \$17.9K for engineering services (Landfill, etc. not sewer related) and we only spent about \$3,000 of that \$17,900. We budgeted this year (2016) an additional \$3,000. In our general fund for other professional and land improvements another \$3,000 – we have enough to cover the \$6,000.

Mr. Baiera asked what Mr. Krock foresees accomplishing in the next year for the Village. Mr. Krock said there are 2 or 3 key items. Submittal to Ohio Public Works of determined good projects; this winter they do road inspections / pavement condition ratings; mapping; getting to know community and a capital improvement plan. This is a two or three year process to get familiar with the Village and get things moving. If you have other things to have us look into, we will. You are only going to get so many grants. Coinciding with the sewer will parallel with these other items and may overlap. Working with the County on the pricing of the sewer may take three to six months. More discussion took place on how Mr. Krock will work with the Village and the County relative to work being done on the sewer project.

Bud McDaniel asked about the maps (PCR rating map is one) and Mr. Krock said maybe around March/April. Legislation will be required and fiscal officer will have to certify funds, etc.

Bud McDaniel wants to go through Committee, but Mayor Knack can appoint and wants to appoint tonight, Mr. Krock as the Village Engineer.

Phyllis Mayberry made a motion to approve OHM as the Village Engineer and accept the fixed monthly rate of \$500, second by Janice Godwin.

More discussion on how OHM's hours would be used (like attending a Planning Commission meeting if need be) on Village issues and he explained it's like being "on call / as required."

Roll call: Bud McDaniel, Marissa Gensimore, Sharley Greer, Janice Godwin, Phyllis Mayberry and Joe Baiera voted "Yes." Motion passed: 6 yes, 0 no.

**Solicitor's Report** – No report.

**Police Report** – No report.

**Fire Chief's Report** – No report.

**Street Commissioner Report** – No report.

### **Zoning Report**

Mayor Knack stated the zoning inspector, William Funk, is doing a great job. Mayor Knack reported that a neighbor who lives across the street from the Wood Guy's new house has complained the Wood Guy is again operating a business out of his new house. The neighbor is upset of all the trucks that are there all the time. Mayor Knack forwarded this issue to the zoning inspector.

### **Mayors Report of Village Affairs**

Mayor Knack reported that the Village is on for the Rubber Ducks Clinton Night.

He thanked Council for all the work and effort dealing with the sewer issue. He reported on two other Villages who took on a sewer project themselves and are now in fiscal watch as they defaulted on their loans to the state.

Mayor Knack authorized 52 hours of overtime for the fire department because we had problems over holidays to get the station staffed. No one wanted to work – so they offered them time and a half. This had to be approved. Holidays are handled different for part time firefighters and there are different rules for firemen. We had to have our coverage.

Mayor Knack said he contacted ISO and again requested they respond to me.

Mayor Knack said he wants to work with Sue Mayberry on gathering information and get it in a timely fashion to our website. Marissa Gensimore said she wanted the Community Development Committee to look over this issue. Sharley Greer asked what the goal to take to the committee is. Marissa Gensimore explained why she felt this was necessary. Marissa said Bud McDaniel can do this. Phyllis Mayberry added that LEK is in the process of updating the LEK email. Sharley Greer said she is more comfortable having a staff member handle the website updates.

Mayor Knack wants to get some new signs made when you come into the Village like “Welcome to Clinton, a Bicentennial Community.” Marissa Gensimore said there may be grants available for this and will look into it.

Mayor Knack read his State of the Village. (Attached)

**Acting Fiscal Officer’s Report** – No Report.

**Unfinished Business** – None.

### **Council Communication and Committee Reports**

Bud McDaniel reported on a seminar he thought council would be interested in. It was noted that some street lights are out. Bud McDaniel will address this issue.

Marissa Gensimore reported on RITA having a breach. She said this link could have been put on our website. She reported on this breach. RITA is notifying those who could be affected. She also reiterated the need to cut the middle man out of getting information to LEK for our website. Matt Steiner was the contact person before. The Community Development Committee will meet Tuesday, January 12, 2016 at 6:00 PM.

**Ordinances and Resolutions** – No legislation on agenda.

**New Business** – Nothing.

### **General Discussion**

There was discussion relative to the 2016 Committee appointments. Corrections need to be made to what was passed out to the members. Marissa Gensimore and Sharley Greer had interest in being the council representative position on the Planning Commission.

After some discussion, Phyllis Mayberry motioned to appoint Sharley Greer as the new council representative for the Planning Commission, second by Joe Baiera. Roll call: Bud McDaniel, Marissa Gensimore, Sharley Greer, Janice Godwin, Phyllis Mayberry and Joe Baiera voted “Yes.” Motion passed: 6 yes, 0 no.

Another resident needs to be appointed to the Planning Commission. There needs to be a chairman on the Zoning Board of Appeals and Jim Wormald will be added to the Committee listing.

Joe Baiera suggested running the Rubber Ducks Village Night through the school board and open up to Northwest Students in helping to sell tickets.

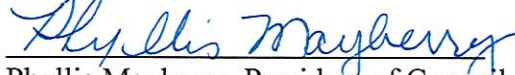
Sharley Greer said Bear-Pelland will meet with us the first week in February but won’t have the information from SUMMA until the middle of February. This is a problem we have run into before. We can’t compare what SUMMA can do with other agencies. We need to renew in April. Mayor Knack will contact the South Summit Chamber office on this for assistance.

**Presentation of Bills**

Sharley Greer made a motion to pay all bills and salaries, purchase orders and then and now purchase orders on the Payment Listing Report dated January 5, 2016 from December 15, 2015 to December 31, 2015 and the Purchase Order Status dated January 5, 2016 for open purchase orders, then and now purchase orders or blanket certificates issued through December 31, 2015, second by Phyllis Mayberry. Roll call: Bud McDaniel, Marissa Gensimore, Sharley Greer, Janice Godwin, Phyllis Mayberry and Joe Baiera voted "Yes." Motion passed: 6 yes, 0 no.

Sharley Greer moved to adjourn at 8:45 PM.

  
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Mayor Allen Knack

  
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Phyllis Mayberry, President of Council

  
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Joni Murgatroyd, Acting Fiscal Officer