

**Village of Clinton**  
**Regular Council Meeting**  
**Tuesday, February 2, 2016**

Mayor Knack called the meeting to order on Tuesday, February 2, 2016 at 7:00 p.m. in the Clinton Village Hall. The Pledge of Allegiance was led by Chief Brent Frey and was recited by those present.

Council Members present: Janice Godwin, Joe Baiera, Phyllis Mayberry, Bud McDaniel and Marissa Gensimore. Sharley Greer was absent.

Others Present: Joni Murgatroyd, Acting Fiscal Officer; Marshal Pitchford, Village Solicitor; Fire Chief Frey.

**Approval of Council Minutes**

Phyllis Mayberry made a motion to approve the January 19, 2016 Council minutes, second by Joe Baiera. Roll call: Bud McDaniel, Marissa Gensimore, Janice Godwin, Phyllis Mayberry, and Joe Baiera voted “Yes.” Motion passed. 5 yes, 0 no.

**Citizen’s Comments**

Mr. John Johnson said he got a variance from the Zoning Board of Appeals and he needs three people to sign the Mylar so he can take it to the County – the mayor, zoning inspector, and Planning Commission Chairman. Ron Ferris, former chairman, who is no longer on the Planning Commission can’t sign. After discussion, the County will be contacted on this matter. Sharley Greer should be able to sign and she will be available to do so, as she is now on the Planning Commission as the liaison.

**Solicitor’s Report** – No report but available for questions.

**Police Report** – No report.

**Fire Chief’s Report** - Read highlights from the Annual Report for 2015 in Council packet. There was some discussion regarding the joint relationship we have with the City of New Franklin and how well it has operated. Phyllis Mayberry requested he show from now on, which calls were Clinton’s and which calls were New Franklin’s.

**Street Commissioner Report** - No report.

**Zoning Report** – No report.

**Mayors Report of Village Affairs**

The issue from the last meeting regarding Mr. Johnson’s Mylar was handled. The zoning inspector is working on some projects regarding animals and noise going on in the Village.

The mayor wrote up the M&M contract and is in the packet.

The mayor reported that he is working with Senator LaRose regarding the ISO issue (insurance costs for fire). We have not heard back from the private entity who is paid by the insurance companies.

Sharley Greer and Mayor Knack are still working with the South Summit Chamber on our health care prices and plan for the Village. Things have changed and now they ask you three things – your name, age, and if you smoke – part of the Affordable Care Act. They now adjust their rates every quarter.

Mayor Knack said the website needs to contain minutes that are signed. The auditors can use our website to obtain information and save us money as they don't have to be in the Village Hall obtaining said documents. Joni Murgatroyd advised unsigned minutes are not the official minutes. Regarding public records, we can direct people to our website for these official records if they are requested. Joe Baiera said we need legislation on this – policy for the website.

### **Acting Fiscal Officer's Report**

Joni Murgatroyd said that everything is done and filed for 2015 - 2016 is up and running. The Audit will be tentatively on April 18 maybe the 11th. They hope to get it done in a week as she will not be available soon after that.

**Unfinished Business** – None reported.

### **Council Communication and Committee Reports**

Bud McDaniel will be attending the REWORKS seminar soon. He said we may be able to qualify for a small grant and will learn more about this.

He was made aware of more street lights out in the Village and went through town to check them out. More discussion ensued of other lights that are out as well. He will check these out as well.

He also said our Kimble recycling contract will soon be up. The legislation on the agenda is for a renewal and we do not have to go for bid. We want to have three readings on this resolution.

Janice Godwin said the deadline is the end of March to get paperwork in regarding your Real Estate tax at the Board of Revisions. Also, she mentioned "Offender Watch" in the Village and website where you can obtain information.

Mayor Knack indicated that our engineer, Dave Krock, emailed him his report and will pass along to Council.

Joe Baiera brought up a concern he had regarding the policy on passage of legislation regarding contracts and language using "declaring an emergency." He had read in the Ohio Revised Code the guidelines when voting on contracts and legislation. He feels on some things we are rushing and before doing the legislation on contracts we should wait two weeks. Marshal Pitchford read the ORC and indicated these can be read to work together, and part "B" of the code in question states to wait two weeks, which is a policy decision. Regarding part "A," Mr. Pitchford said he can review a contract before or after Council passes it. He indicated it is how you write the legislation and he gave examples of how to do this. His preference is to review a contract before council considers it. Mr. Baiera's opinion is we slow down as what is in the ORC was written for a reason. Mr. Pitchford explained further how rule suspension works and validity of contracts approved as to form, signed by the solicitor.

Marissa Gensimore reported that they met with Mike McArdle regarding the website. They did change the color which is much nicer. She indicated they wanted to make tabs for example, agendas, educational links, RITA, etc. He will be more on top of keeping it current. We need to send him things in WORD. Contact Mike for a password change. LEK can override everything. We need to find out how long we need to keep emails according to records retention. It was also thought of looking into getting school closings on the website as a public service. Backing up the Village's emails is crucial and this is being researched. There may be another organization to do our website where we are the administrators. We are going to have another committee meeting on this as we may need to look further into who we will use to do our website.

Bud McDaniel added that Mr. McArdle is not able to do data base driven sites, but we could continue with M&M this year and look at other options later. Mr. McDaniel does know someone who does data base driven sites, which are more expensive, but we don't need to do at this time. It's worth exploring and seeing what the cost would be to do in the future.

Discussion took place regarding each official having their own page on the website. There were pros and cons discussed. Marissa Gensimore stated that we need a website and internet policy and within the policy the guidelines for how our website is administered.

Mayor Knack asked what he should tell M&M. Mr. Baiera said month to month would be fair. Mr. McDaniel said we should have a decision by the next meeting. Discussion continued as to who would put information on the website. The discussion was tabled until the next council meeting.

Marissa Gensimore reported that we are waiting for the LEK update and the snag is the domain name. Bud McDaniel will work with Sue Mayberry on this. He explained how the domain name works and getting us on new servers. This is all free. This update will be an easy process and LEK will work with us on the change-over.

Bud McDaniel made a motion to locate files and correct records with Go Daddy and make LEK the technical contact with Go Daddy and have LEK change our emails to the new server making our email more stable, second by Marissa Gensimore. Roll call: Bud McDaniel, Marissa Gensimore, Janice Godwin, Phyllis Mayberry, and Joe Baiera voted "Yes." Motion passed. 5 yes, 0 no.

Mr. McDaniel brought up the issue about how long to keep emails. Mr. Pitchford said we cannot delete emails. We need to know the laws on how to determine what we keep and delete for public record purposes.

## **Ordinances and Resolutions**

### **Resolution No. R -16-2**

An Resolution Authorizing, Pursuant To Ohio Revised Code 721.15 (C), The Immediate Recycle Or Destruction Of Property Unneeded, Obsolete, Unfit and No Longer Needed For The Public Use For Which It Was Acquired, for The Village Of Clinton, Summit County, Ohio, and Declaring An Emergency.

**Resolution No. R-16-3**

A Resolution Electing To Renew the Contract With Kimble Recycling and Disposal, Inc., for Solid Waste and Recycling Services For Residents In The Village Of Clinton, and Declaring An Emergency.

**New Business** – Nothing to report.

**General Discussion**

Mayor Knack reported that he met with Loraine Moore, President of the Historical Society and indicated he would help her as a member of the Historical Society and not as the Mayor regarding the Bicentennial. He contacted area churches, ladies at Rusty Rails, OVMP, Old Time Baseball, and a car show. Also there is talk of a 1800's style beauty pageant. He is still waiting to hear from Hillside and some other churches. This will be done in August. He is checking on getting Bicentennial plates made. There is a meeting on Saturday and all are invited.

Joni Murgatroyd will be going on vacation the week of payroll and will process payroll the Friday before.


**Presentation of Bills**

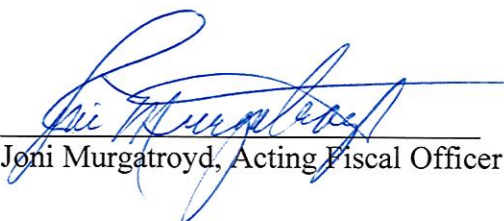
Phyllis Mayberry made a motion to pay all bills and salaries on the Payment Listing Report dated February 2, 2016 from January 4, 2016 to February 5, 2016, and to approve all purchase orders, then and now purchase orders and blanket certificates on the Purchase Order Status dated February 2, 2016 from January 26, 2016 through February 1, 2016. Second by Marissa Gensimore. Roll call: Bud McDaniel, Marissa Gensimore, Janice Godwin, Phyllis Mayberry, and Joe Baiera voted "Yes." Motion passed. 5 yes, 0 no.

Chief Frey stated that their newest ambulance is a 2001 which is 15 years old this year. The backup ambulance is a 1985. We plan on replacing the old ambulance and talking to Joni, we do have the money available to purchase one and wants to get a 2015, because of a 2016 manufacturing law stipulating the addition of an added cot feature that adds another \$25 to \$30K to the overall cost. There are other options we can look at relative to easier maneuvering of the cot through worker's comp grants.

Phyllis Mayberry moved to adjourn.

  
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Mayor Allen Knack

  
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Phyllis Mayberry, President of Council

  
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Joni Murgatroyd, Acting Fiscal Officer